

# NEW OFFER FORM

**\*UPON APPROVAL BY MANAGEMENT THIS OFFER REPRESENTS A BINDING AGREEMENT\***

TODAY'S DATE : \_\_\_\_\_

ARTIST : \_\_\_\_\_ PRIVATE/OPEN TO PUBLIC : \_\_\_\_\_

DATE OF SHOW : \_\_\_\_\_

OFFER \_\_\_\_\_ DOORS OPEN : \_\_\_\_\_  
SHOW START :

PROMOTER CONTACT & PHONE:

PRODUCTION CONTACT & PHONE :

**PURCHASER :**

SIGNATORY :

Where contract  
will be mailed.  
(no P.O. Boxes)

ADDRESS : \_\_\_\_\_

CITY : \_\_\_\_\_ ST : \_\_\_\_\_ ZIP : \_\_\_\_\_

PHONE : \_\_\_\_\_ FAX : \_\_\_\_\_

**E - Mail Address**

**VENUE :**

CONTACT: \_\_\_\_\_

ADDRESS : \_\_\_\_\_

CITY : \_\_\_\_\_ ST : \_\_\_\_\_ ZIP : \_\_\_\_\_

PHONE : \_\_\_\_\_ FAX : \_\_\_\_\_

CAPACITY :	TICKET PRICE SCALING:
#	NUMBER ↔ PRICE \$
#	NUMBER ↔ PRICE \$
#	NUMBER ↔ PRICE \$

**\*STAGE SIZE:**

**CONTRACT PRICE :**

BILLING (Headline, opener, etc): \_\_\_\_\_

SOUND & LIGHTS : \_\_\_\_\_

SUPPORT TALENT (opening act): \_\_\_\_\_

OTHER PROVISIONS (meals, hotels): \_\_\_\_\_

MERCHANDISING DEAL (percentage): \_\_\_\_\_ Who Sells?: \_\_\_\_\_

**EXPENSES : (only if applicable/ i.e. flat guarantee + a percentage split after expenses)**

Rent :							
Ticket Commission :				Insurance :			
Remotes :		Electrician :		Power :		Ushers :	

Box Office:		Equip. Rntl :		Rigging :		Misc. :	
Credit Card :		Firemen :		Runner :		Other Expenses :	
Box Office :		Forklift :		Set-Up :			
Advertising :		License/Permit :		Sound & Lights :			
Ad Materials/ Radio Spots :		Loaders :		Spotlights :			
		Medical :		Stage :			
		Other tax:		Stage Hands :			
ASCAP/BMI :		Phone :		Stage Manager :			
Barricade :		Piano :		Support :			
Catering :		Tuner :		Ticket Printing :			
Chair Rental :		Police :		Ticket Sellers :			
Clean-Up :		Private Security :		Ticket Takers :			
Damage Dep. :		Backstage Sec. :		Towels :			
Dress.Rm Fur:				Transportation :			

\*office use only \*

Miles from prev. date : \_\_\_\_\_ Miles to next date : \_\_\_\_\_ Radio market : \_\_\_\_\_

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